

# AGENDA

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 14 May 2015  
**Time:** 7.00 pm

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Representatives from Salisbury City Council  
and Laverstock and Ford Parish Council

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If you have any requirements that would make your attendance at the meeting easier,  
please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),  
on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

OR

Tom Bray (Salisbury Community Area Manager), on 01722 434255 or email  
[tom.bray@wiltshire.gov.uk](mailto:tom.bray@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

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***Map enclosed at page 1***

Items to be considered	Time
<p>1     <b>Election of a Chairman</b></p> <p>To receive nominations for a Chairman for 2015/16.</p>	<p><b>7.00pm</b></p>
<p>2     <b>Election of a Vice-Chairman</b></p> <p>To receive nominations for a Vice Chairman for 2015/16.</p>	
<p>3     <b>Nominations to Outside Bodies</b> (<i>Pages 9 - 28</i>)</p> <p>The Area Board will consider the list of nominated representatives to Outside Bodies and Working Groups for 2015/16 as attached to the agenda.</p> <p>In addition the Board is asked to re-appoint a member to the Local Youth Network (LYN) and also reconstitute the full membership of the LYN Management Group.</p>	
<p>4     <b>Apologies for Absence</b></p>	
<p>5     <b>Minutes</b> (<i>Pages 29 - 42</i>)</p> <p>To confirm the minutes of the last meeting held on Thursday 12 March 2015, as attached to the agenda.</p>	
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7     <b>Information items</b> (<i>Pages 43 - 46</i>)</p> <p>To note the attached updates:</p> <ul style="list-style-type: none"> <li>a. WC – School Place Planning</li> <li>b. Stanhope – Central Car Park and Maltings Update</li> </ul>	
<p>8     <b>Update from Representatives</b> (<i>Pages 47 - 54</i>)</p> <p>To note the written updates attached to the agenda and to receive any verbal updates from representatives present.</p> <ul style="list-style-type: none"> <li>a) Salisbury City Council</li> </ul>	

- b) Laverstock and Ford Parish Council
- c) Police
- d) Fire
- e) NHS
- f) Fiver Rivers Community Campus

**9 Salisbury Art Centre Funding Reduction Update 7.25pm**

Cllr Stewart Wheeler, Cabinet Member for Hubs, Governance, Support Services, Heritage & Arts and Customer Care, will explain the decision to reduce the grant to Salisbury Art Centre and answer questions.

The Director of Salisbury Arts Centre will circulate a report at the meeting, detailing the effects of the grant cut.

**10 Services to the Elderly 7.50pm**

To discuss the services needed by the elderly in Salisbury and ask the Area Board to consider nominating an Elderly Persons Champion and a Carers Champion.

*Officer: Nicola Gregson, Head of Commissioning, Older People*

**11 Street Cleansing Proposal (Pages 55 - 56) 8.10pm**

To consider a funding request from Salisbury City Council (SCC) and the Business Improvement District (BID), for £20,000 towards a street cleansing project, as detailed in the report.

**12 Local Youth Network (LYN) Funding (Pages 57 - 60) 8.20pm**

To receive an update and consider the recommendations for funding from the LYN as detailed in the report attached to the agenda.

Application	Grant Requested from applicant	LYN Recommendation
<b>Applicant:</b> Salisbury City Council <b>Project Title:</b> <a href="#">The Unit Co-ordinator</a>	£5000	Grant in full: £5000.00

<b>Applicant:</b> Salisbury Basketball (South Section) <b>Project Title:</b> <a href="#">Salisbury youth basketball project</a>	£1662	Grant in full: £1662
<b>Applicant:</b> Exeter House School <b>Project Title:</b> <a href="#">Exeter House School Duke of Edinburgh's Award Scheme</a>	£2683.23	Grant in full: £2683.23
<b>Total grant amount requested at this meeting</b>	£9345.23	
<b>Total amount allocated so far in 2015/16</b>	£0	

13 **Community Area Transport Group (CATG)** (Pages 61 - 66)

8.35pm

To note the report and consider the recommendations for funding from the CATG as attached to the agenda.

**Recommendations:**

That the CATG propose that the following 2 projects are funded:

<b>20mph Speed Limits</b>	CATG supported option 3 with extras to be adopted for the 20mph speed limit scheme for Bemerton.	Award - £4,000 for Bemerton 20mph speed limit scheme.
	CATG supported option 3 with extras to be adopted for the 20mph speed limit scheme for Shady Bower.	Award £5,000 for the Shady Bower 20mph speed limit scheme.

14 **Community Area Grants** (Pages 67 - 98)

8.40pm

To consider any applications for funding from the Community Area Grant Scheme for 2015/16, as detailed in the report attached to the agenda.

<b>Application</b>	<b>Grant Amount</b>
<b>Applicant:</b> Young Gallery - Edwin Young Collection <b>Project Title:</b> Edwin Young Collection Trust	£5531.03
<b>Applicant:</b> Salisbury Malayalee Association <b>Project Title:</b> Bharatanatyam Dance Project	£3990.00
<b>Applicant:</b> Salisbury Transition City <b>Project Title:</b> Salisbury Transition City	£1220.00

<b>Applicant:</b> Friends of Bemerton St John Primary School <b>Project Title:</b> Bemerton St John Primary School Annual Summer Fete	£300.00
<b>Applicant:</b> Hourcars <b>Project Title:</b> Hourcars Salisbury Community Car Club Additional Vehicle	£3000.00
<b>Applicant:</b> Salisbury Rotary & Chamber Community Group <b>Project Title:</b> Contemporary Craft & Heritage Festival	£5000.00
<b>Total grant amount requested at this meeting</b>	£19041.03
<b>Total amount allocated so far in 15/16</b>	£0

15 **Close**

**9.10pm**

The date of the next meeting is Thursday 16 July 2015, 7pm at City Hall, Salisbury.

**Future Meeting Dates 2015**

Thursday 16 July  
7.00pm City Hall

Thursday 17 September  
7.00pm City Hall

Thursday 12 November  
7.00pm South Wilts Grammar School

# Agenda Item 1



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Salisbury Area Board  
14 May 2015

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2014/15**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2015/16.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2015/16.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

4.1. None.

#### **5. Legal Implications**

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Environmental Impact of the Proposals**

6.1 None.

#### **7. Equality and Diversity Implications**

7.1 None.

#### **8. Delegation**

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

#### **9. Recommendation**

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
  - b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
  - c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
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Report Author: Lisa Moore, Democratic Services Officer, 01722 434560

**Appendices:**

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.

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**WILTSHIRE COUNCIL OUTSIDE BODIES**

Outside Body Title ( A to Z )	Appointed By	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Representative (s)
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	Area Board - Salisbury	To allow charity to tie in with LA	The relief of need	Once a month or every other month depending on need	Yes	1	Cllr Bill Moss
Salisbury Air Quality Action Group	Area Board - Salisbury	-	-	-	-	1	Cllr Richard Clewer
Salisbury Area Sports	Area Board - Salisbury	Allows sports to interface with decision makers at a local level	Sports promotion and participation	Quarterly	Yes	1	Cllr Ricky Rogers
Salisbury Conservation Advisory Panel	Area Board - Salisbury	Elected members enrich effectiveness of panel	Panel considers matters affecting Salisbury Conservation Area	Quarterly	Yes	1	Cllr John Walsh
Salisbury Cycling Liaison Panel	Area Board - Salisbury	This group requires representation to help guide and comment on political issues surrounding funding and priorities for developing cycle routes and to be a public figurehead for the group. Guidance in these areas is extremely valuable in sourcing funding and prioritising schemes in the continuing development of the cycle network in Salisbury.	The Salisbury CLP is a consultation group with the aims to increase the level of cycling in the city through developing an improved network of routes and publicising cycling through maps and local events. The CLP also look at and comment on designs and proposals drawn up by the Joint Team for cycle infrastructure improvements and discuss any current issues, projects or initiatives.	Quarterly (March, June, Sept, Dec) in Salisbury.	No	1	Cllr John Walsh
Salisbury International Arts Festival Ltd	Area Board - Salisbury	In order to retain strong mutual understanding between WC and the Festival and to reflect WC's role as a significant funder and stakeholder with the Festival	Present International Arts festival.	-	No	Provisionally 1	Cllr Ian Tomes
Salisbury Trust for the Homeless	Area Board - Salisbury	Liaison between Trust and LA	Relief of poverty for the homeless. Liaison between Trust and LA.	Bimonthly	No	1	Cllr John Walsh
Salisbury Women's Refuge	Area Board - Salisbury	Refuge would like a link councillor	Relief of distress and provision of shelter	10 meetings per year	No	1	For any queries contact Salisbury Women's Refuge directly. For details of Wiltshire Council representations please contact Democratic Services at <a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a>
Salisbury Local Youth Network (LYN)	Area Board - Salisbury	So young people can present ideas to councillors and council	Youth issues and democracy.	4 meetings per year	Yes	Up to 2	Cllr Ricky Rogers
St Edmund's Arts Trust (Salisbury Arts Centre)	Area Board - Salisbury	Representation on the Board is one of the ways that Salisbury Arts Centre and Wiltshire Council have built and maintained a strong relationship, and we would be keen for this to continue. It is beneficial for the Arts Centre's understanding of Wiltshire Council's priorities and current situation and how we can support that, as well as ensuring that Wiltshire Council, as our landlord and a valued core funder, understands and recognises the work of the Arts Centre.	Busy professional arts programme, year round community arts programmes and special cultural programmes.	Usually once every three months in the evening at Salisbury Arts Centre. Next meeting dates are Thursdays 25 April, 25 July and 24 October 2013	No	1	Cllr Dr Helena McKeown

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## **Appointments to Working Groups** **Salisbury Area Board**

### Community Area Transport Group:

- Cllr John Walsh (Chairman)

### Shadow Community Operations Board:

- Cllr Richard Clewer

### LYN Management Group

- Cllr Ricky Rogers

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## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out below.

### Terms of Reference

#### 1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

#### 2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

#### 3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-023-11)*

#### 4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

## Campus & Operational Estate Management Workstream

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### Draft Terms of Reference for Shadow Community Operations Board

#### 1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

#### 2 Campus Management Principles

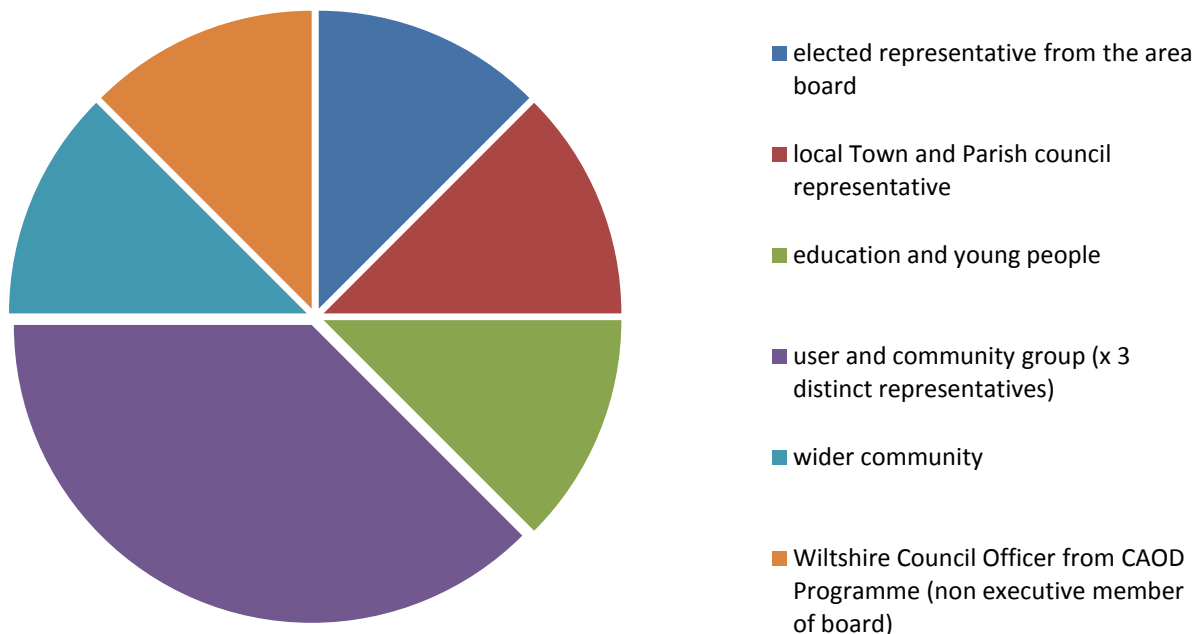
The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

### 3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

### 4 Roles and responsibility

#### 4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

#### **4.2 Responsibility for outcomes**

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

#### **4.3 Project coordination and reporting**

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

#### **4.4 The role of Wiltshire Council**

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

### **5 Outcomes**

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

### **6 Confidentiality**

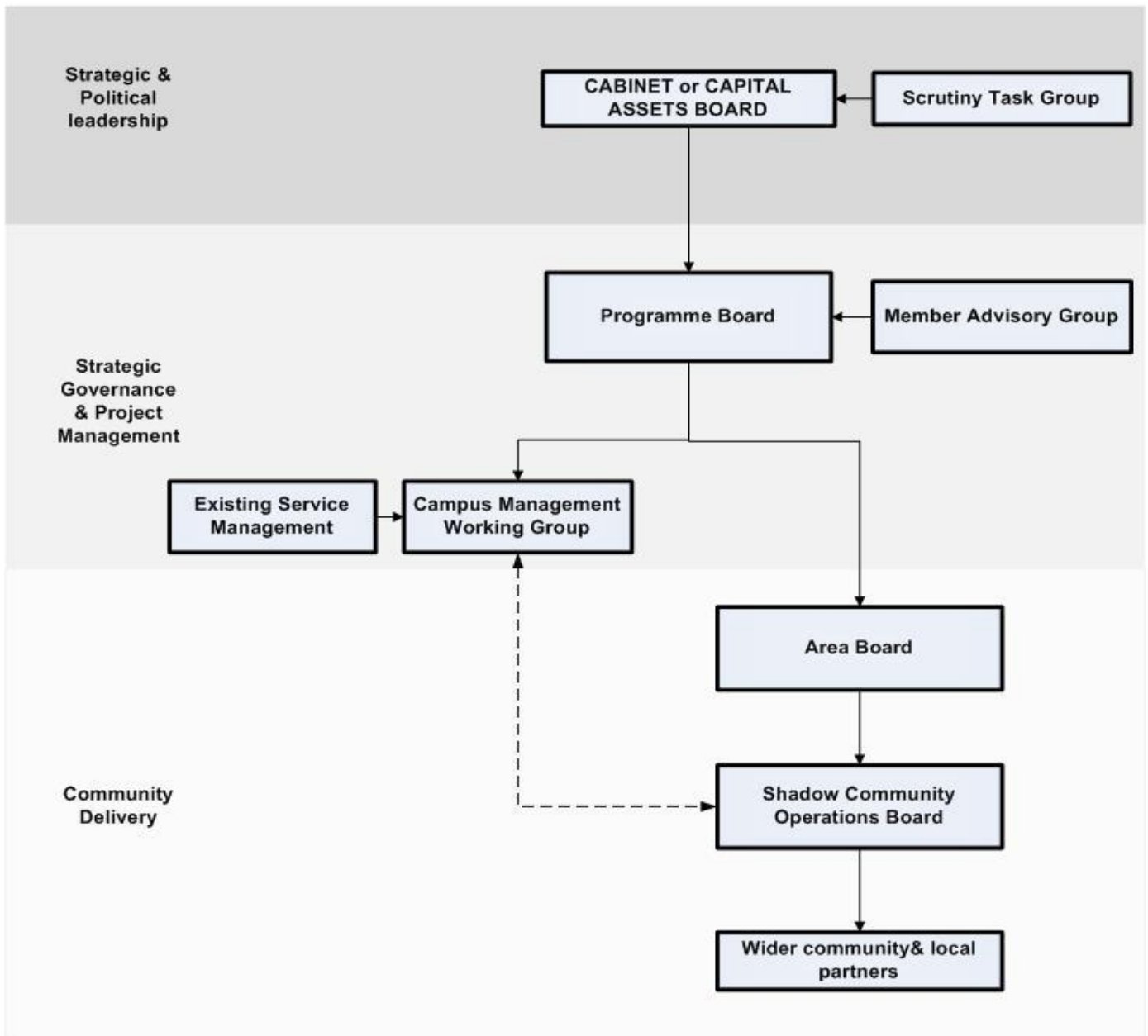
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

## 7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

### Preliminary Management Project Governance Arrangements





# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wilts Grammar School for Girls, Stratford Rd, Salisbury,  
Wiltshire SP1 3JJ  
**Date:** 12 March 2015  
**Start Time:** 7.25 pm  
**Finish Time:** 9.25 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ricky Rogers (Chairman), Cllr Brian Dalton (Vice Chairman), Cllr Richard Clewer,  
Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and  
Cllr John Walsh

Cllr Jerry Kunkler, Portfolio Holder for Leisure and Sport

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Winnie Manning, Team Leader, Youth Development Services

### **Town and Parish Councils**

Salisbury City Council -  
Laverstock and Ford Parish Council -

### **Partners**

Wiltshire Police –  
Wiltshire Fire and Rescue –  
NHS Wiltshire –

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP)  
St Edmunds Community Association –  
Salisbury Tenants Panel  
Salisbury Journal –  
South Wilts Agenda 21 –

**Total in attendance:**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Ricky Rogers welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>Councillor Jerry Kunkler, Portfolio holder for Leisure and Sport was in attendance for item 9, the Chairman thanked him for coming.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Laverstock &amp; Ford parish Council – David Law</li> <li>• James Cawley - Associate Director for Adult Care Commission &amp; Housing (Item 11).</li> </ul>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the meeting held on Thursday 8 January 2015 were agreed as a correct record and signed by the Chairman, subject to the following amendments:</b></p> <ul style="list-style-type: none"> <li>• <b>Campus Update - Cllr Clewer was not the Chairman of the COB, it was Patricia Fagan.</b></li> <li>• <b>LYN Membership - Cllr Douglas had asked for the details about which schools the LYN members attended to be added to the list.</b></li> <li>• <b>Climate Change - Cllr Douglas asked for it to be noted that she had remarked how lovely it was that someone was doing something about such a big issue.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>For openness, Cllr noted the following connections to items; these did not however constitute having a disclosable interest.</p> <ul style="list-style-type: none"> <li>• Cllr Douglass knew people from The Shak and The Salisbury Assemblies of God Church – item 8 Community Youth Grants.</li> <li>• Cllr Rogers was a lifelong football fan and supporter – item 9 The Future of Salisbury Football Club.</li> </ul>

	<ul style="list-style-type: none"> <li>• Cllr Douglass knew people from the Trussell Trust and Salisbury City Church – item 16 Community Area Grants.</li> </ul>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman had no announcements. He received one question from the floor.</p> <p><u>Trustees of Salisbury Arts Centre – Peter Williams</u></p> <p>Last week Wiltshire Council advised us of the effect of the cuts to their arts budget. The full reduction was to fall upon Salisbury Arts Centre by removing its grant completely.</p> <p>Please would each Board Member state if they agreed that a single organisation should carry the full burden and that people from the local community (especially young people, families and disabled people) should be disproportionately affected.</p> <p><u>Comments from the Board</u></p> <ul style="list-style-type: none"> <li>• Cllr Rogers - We knew about the £89,000 cuts to the arts budget, however it was thought that those cuts would be across the county, not solely on the Arts Centre. There will be some affects, we will ask the Cabinet member to come to the next Board meeting to explain the cuts.</li> <li>• Cllr Clewer - The Council has had significant budget cuts from Central Government, we had made all of the back office cuts we could, it was now time to move to cuts that people can actually see. We decided not to put council tax up but if we continue to make cuts, I would say that we should protect other services before the Arts.</li> <li>• Cllr Douglas – I was not aware that the cuts would fall on one organisation. There are other areas of provision for the groups of people you have listed, which you would not chose to cut.</li> <li>• Cllr Dalton – Back in 1995 the Arts budget was cut and as a result the Art Centre was closed, I hope that this does not happen again.</li> <li>• Cllr Walsh – I did not vote for this. There should be more fairness, the cut should have been split three ways. I am totally against what had happened, especially as I am involved with the disabled community which go there.</li> <li>• Cllr Tomes – I sit on the Festival Arts Board as an Observer. The suggestion of a cut was brought to us for discussion, where it was felt that it would be fair to make a cut of 20% to all across the county.</li> </ul> <p><b>Action: CAM to liaise with Cabinet to request an update on the situation at</b></p>



	<b>the next meeting.</b>
6	<p><u>Information items</u></p> <p>The Board noted the following information items attached and detailed in the agenda:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council - Universal Credit</li> <li>• Information on the following consultations can be found via the following link: <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></li> <li>• Current Issues on the online Community Area Issues System: <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php</a></li> </ul> <p>To log a new Issue, follow the link: <a href="https://forms.wiltshire.gov.uk/area_board/index.php">https://forms.wiltshire.gov.uk/area_board/index.php</a></p>
7	<p><u>Update from Representatives</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Salisbury City Council (SCC) – Andrew Roberts</u></p> <ul style="list-style-type: none"> <li>• The Council was about to finish the financial year in fairly good health. The budget for Arts and public events would be increased next year.</li> <li>• It had been reported in the Journal that there was a question as to whether there would be fireworks this year or not, following the incident last year. The issue of fireworks would be discussed by Full Council on Monday, where a decision would be taken.</li> <li>• SCC continued to work well with Wiltshire Council on several projects.</li> </ul> <p><u>Police – Inspector Dave Minty</u></p> <ul style="list-style-type: none"> <li>• The level of violence against the person reported crimes in the city centre was coming down. This was helped by the work of the Purple Flag scheme.</li> <li>• Non domestic burglary was down 52%.</li> <li>• Two new PCSO's would be starting next week.</li> <li>• The new Police market stall was working well.</li> </ul> <p><u>Fire – Mike Franklin</u></p> <ul style="list-style-type: none"> <li>• It had been agreed that the precept would go up 1.98% next year.</li> <li>• The proposals for a combined fire service for Wiltshire and Dorset fire services had been submitted to the Secretary of State.</li> <li>• A new Shadow combined Fire Authority had been formed.</li> </ul>

- Darren Gunter had been appointed as the new Chief Fire Officer for that Authority.

Air Quality Group – Cllr Clewer

- There had been two further tree planting sessions since the last Board meeting, one at Fountain Way and the other along the river near to Waitrose.
- Since the Area Board there had also been another session planting trees for a contemplation glade in fountain way of birch.
- It was hoped that green space map planning would be looked at for new sites.
- The last air quality reading for the Pirate Play area was recorded at 35, and was more than 10 meters from the road. The reading would need to be above 45 in areas where people lived and 235 in other areas for the site to be considered a low quality by Officers.

8

Local Youth Network (LYN): Grant Funding

Tom Bostock, Chairman of the LYN Management Group gave an overview of the three bids for funding from the Community Youth Grant Scheme, as detailed below:

Application	Grant Requested from applicant	LYN Recommendation
<b>Applicant:</b> Salisbury Assemblies of God Church <b>Project Title:</b> <a href="#">Friary Youth: Easter and Summer Positive Activities</a>	£1080	Approve £972, ask Church to fund 10% of project
<b>Applicant:</b> The Shak <b>Project Title:</b> <a href="#">The Shak Youth Club</a>	£4100	Approve £800 and set aside £2,300 for the Shak to develop and cost activities in a more robust way and report back to the LYN
<b>Applicant:</b> TALK. <b>Project Title:</b> <a href="#">TALK. election hustings</a>	£750	Approve £196
<b>Total grant amount requested at this meeting</b>	£5930	
<b>Total amount allocated so far</b>	£1,968	

Comments and Questions included:

- Churches Together was already holding an election husting, it would be better if the two could be combined. Answer: The young people felt that to have their own election husting was less daunting than having to go up

	<p>against experienced adults, which could be intimidating. They believed that no one husting would take anything away from the other.</p> <ul style="list-style-type: none"> <li>• If the City Hall gave a discount to TALK for the husting, then other groups should also receive a discount, as they would like to use the venue but it was too expensive. <u>Answer:</u> Members of TALK had negotiated their own discount with the City Hall, it had not been an arrangement made through the LYN.</li> <li>• Had we checked to see which faith the Friary Youth followed? <u>Answer:</u> The LYN had asked the applicant whether the youth club would be about religion and the answer was no.</li> </ul> <p><b><u>Decision</u></b>  <b>Salisbury Area Board approved the LYN recommendations for funding as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Friary Youth was awarded £972 towards the Easter and Summer Positive Activities project, with the Church being asked to fund the remaining 10% of the project.</b></li> <li><b>2. The Shak Youth Club was awarded £800 and a further £2,300 would be set aside for the project, which could be drawn down once further information was provided to the LYN on costing future activities in a more robust way.</b></li> <li><b>3. TALK was awarded £196 towards running election hustings.</b></li> </ol>
9	<p><u>The Future of Salisbury Football Club</u></p> <p>The Chairman welcomed the Consortium and the Chairman of the newly formed Salisbury Football Club who were in attendance for the item, adding that it was nice to see such strong support.</p> <p>David Phillips from the Consortium introduced the other members, Ian Ridley, Steve Claridge and Jeremy Hardy. (one more?)</p> <p>The old club had come to a grinding halt in September 2014 when it went into receivership. The five men had formed a Consortium in December 2014, and had since then been trying to get back into the club.</p> <p>Discussions had been taking place with the trustees to arrange a new lease. Support had been received from local politicians and the Salisbury MP John Glenn.</p> <p>A written petition had been available to sign in the market square at the weekend and an online petition had also been greatly supported with over 6,000 signatures. The petition was presented to the Board for submission.</p>

	<p>The Consortium had heard only that day from the trustees that they were willing to meet to discuss getting back into the stadium.</p> <p>Councillor Jerry Kunkler, portfolio holder for Leisure and Sport, was in attendance to show his support for the club, as a huge football fan and supporter of local clubs.</p> <p>Cllr Kunkler had been in talks with the Leader of the Council Cllr Jane Scott who had also offered her support. The Board would write a letter showing its support and all councillors would be invited to join in support.</p> <p>The Salisbury Area Board considered the motion as detailed in the agenda. Salisbury City Council would also be considering a similar motion of support at its meeting on Monday.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board recognized the importance and identity of Salisbury as a Football Club in the local community. It regrets the decline of the former Salisbury City Football Club, however, the Area Board called upon the Trustees of the Raymond McEnhill Trust to grant a lease to the newly formed Salisbury FC.</b></p> <p><b>The Salisbury Area Board accepted the petition and agreed to take it to the Solicitors of the Trustees.</b></p>
10	<p><u>Old Manor Site Proposals</u></p> <p>Kate Greatrix from Quantum Group outlined the proposals for the Old Manor site in Salisbury.</p> <p>The Old Manor site was part conservation area and had two listed buildings. The proposals were for the entire site to be developed into an assisted living community which would incorporate five character zones. The aim would be to try and replicate an historic courtyard, public greens, formal squares, a greenhouse, shops and other services.</p> <p>Some of the semi derelict buildings would be removed along with some vegetation. The main barrier wall along the Wilton Road would be retained.</p> <p>There would be five phases to the project, phase one would create 72 apartments which would be age restricted to 55 and over. Some or all of those would be double occupancy so phase one could accommodate up to 144 people.</p> <p><u>Comments and questions were then received, these included:</u></p> <ul style="list-style-type: none"> <li>• How many accommodation places would there be in total? <u>Answer:</u> The whole of the five phases could accommodate up to around 500, but at</li> </ul>

	<p>this stage it was impossible to tell.</p> <ul style="list-style-type: none"> <li>• Would there be walking and cycling routes through this site, as this would bring passing trade to the retail outlets and access from the train station to the new college on Wilton Road? <u>Answer:</u> Cycling and walking routes would be looked at. The old link from the laundry site would remain.</li> <li>• Assisted Living can be lots of things, who would you cater for? <u>Answer:</u> The accommodation would be for residents of 55 years and over, they would be obliged to pay for at least 2 hours of care a week. Anything above the 2 hours would be paid for on a drawdown basis. All of the homes would be adaptable, to move with the changing care needs of the residents.</li> <li>• It is already difficult to exit that site in a car onto Wilton Road, increasing the number of people using that junction would increase the problem. <u>Answer:</u> We are talking to traffic planners now.</li> <li>• Having just over 55's may not be the best idea, it might be better to have a mixed community.</li> <li>• Having an inward facing development and keeping the boundary wall along Wilton Road raises concerns, I urge you to be porous and more integrated.</li> <li>• What are the timescales? <u>Answer:</u> A detailed planning application for phase 1 would be submitted in May/June 2015, with an aim of being on site by the end of 2015. Then overlapping rolling submission for other phases after that.</li> <li>• It is good to see some plans for the Old Manor site, I hope that this time the project can actually get off the ground and something positive can be done with the site.</li> </ul> <p>The Chairman thanked Kate for the presentation.</p>
11	<p><u>Services for the Elderly</u></p> <p>Due to the unavailability of the speaker, this item was postponed until a future Area Board meeting.</p>
12	<p><u>Five Rivers Community Campus Update</u></p> <p>Over the next few meetings, the Board would receive an update with highlights of where we were at with the Five Rivers Campus.</p> <ul style="list-style-type: none"> <li>• All weather changing rooms were now complete and funding for an all weather pitch had been secured.</li> <li>• The new dance studios were nearly complete; the old dance studio would become the walkthrough whilst further work was carried out.</li> <li>• Work was underway with young people to create some nice visual displays to show users what was available inside.</li> <li>• The crèche would be intermittently closed during some aspects of the</li> </ul>

	<p>development.</p> <ul style="list-style-type: none"> <li>• Plans for the new climbing wall would be looked at next week.</li> <li>• On Saturday 9 May 2015, the Cycle Wiltshire Event would take place.</li> </ul> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Parking had become a real issue at the site, how would this be improved once the Campus was open? <u>Answer:</u> We were looking at a number of options, but the parking at the rear of the building was not used much and that could be incorporated. There would be a shuttle bus and the Park and Ride route would also be adapted to access the site.</li> <li>• Was there a provisional completion date? <u>Answer:</u> It was hoped that if all went to plan then the majority of the major building work would be complete by the end of 2015.</li> <li>• Would the Citizens Advice Bureau be moving to the Campus, because if so could the Salisbury City Council be informed as the building they currently used was owned by them?</li> </ul>																				
13	<p><u>Magna Carta 800th Anniversary - What's Happening?</u></p> <p>The Community Area Manager informed the Board about the plans for celebrating the 800<sup>th</sup> Anniversary of the Magna Carta.</p> <p>Over the next few months, the Council and the Salisbury Cathedral would come together with community groups and young people to plan and hold a Community Pageant to celebrate the anniversary of the signing of the Magna Carta, this event would take place on the evening of Monday 15 June 2015.</p> <p>Each Area Board had been invited to showcase their community area by taking part in the pageant.</p> <p>The Community area Manage would be liaising with local groups over the next few weeks to start planning for the event.</p>																				
14	<p><u>Highways Schemes 2015/16</u></p> <p>The Board considered the list of Highways Major Maintenance schemes 2015/16, as proposed by the Board following their meeting with Officers on 11 February 2015.</p> <p><b><u>Decision:</u></b>  <b>Salisbury Area Board approved the list of Highways Schemes for 2015/16 as below:</b></p> <table border="1" data-bbox="336 1809 1485 2018"> <thead> <tr> <th>Road</th> <th>Location</th> <th>Recommended treatment</th> <th>Estimated length</th> </tr> </thead> <tbody> <tr> <td>U/C</td> <td>Westbourne Close</td> <td>Footway renewal</td> <td>tbc</td> </tr> <tr> <td>U/C</td> <td>Pauls Dean Estate</td> <td>Footway renewal</td> <td>tbc</td> </tr> <tr> <td>U/C</td> <td>Kelsey Road</td> <td>Surfacing</td> <td>507</td> </tr> <tr> <td>U/C</td> <td>Sussex Road</td> <td>Surfacing</td> <td>580</td> </tr> </tbody> </table>	Road	Location	Recommended treatment	Estimated length	U/C	Westbourne Close	Footway renewal	tbc	U/C	Pauls Dean Estate	Footway renewal	tbc	U/C	Kelsey Road	Surfacing	507	U/C	Sussex Road	Surfacing	580
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U/C	Westbourne Close	Footway renewal	tbc																		
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U/C	Kelsey Road	Surfacing	507																		
U/C	Sussex Road	Surfacing	580																		

A30	A30 London Road	Repairs and resurfacing	tbc
A3094	Netherhampton Road	Repairs and resurfacing	tbc
A30	London Road south of junction with Glenmore Road	Skid resistance improvements	80
U/C	Waterloo Road	Resurfacing	326

**Salisbury Footway resurfacing Programme 2015/2016**

Street Name	Current Surface	New Surface
1. Catherine Street –West &Pt East	Slabs/Concrete/Tarmac	Slabs
2. Pennyfarthing Street	Slabs/Concrete	?
3. Bower Gardens	Slabs	Tarmac
4. Pt St Marks Avenue	Slabs	Tarmac
5. Pt London Road	Slabs	Tarmac
6. Middle Street to Netherhampton Rd	Tarmac	Tarmac
7. Pt Devizes Rd – East side	Slabs	Tarmac
8. Lovett Green	Slabs	Tarmac
9. Blyth Way	Slabs	Tarmac
10. Cheverill Avenue	Slabs	Tarmac
11. Pt Churchfields Road	Slabs	Tarmac
12. Syringa Court	Slabs	Tarmac
13. Rolleston Street	Slabs/Tarmac	?
<del>14. Mallard Close</del>	<del>Tarmac</del>	<del>Tarmac</del>
15. Salt Lane	Slabs/Concrete/Tarmac	?
16. Pt Gramshaw Road	Tarmac	Tarmac

15

**Community Area Transport Group (CATG)**

The Board noted the minutes from the last meeting of the Community Area Transport Group held on 6 February 2015 and considered the recommendations for funding for 2014/15, as detailed in the report.

Comments included:

- Would it be possible to have some of the 'z-bright lights' for the zebra crossing on Wilton Road? Answer: It would cost around £6,500 for a set of those lights.
- Cllr Douglas asked for the CATG minutes to be amended to include her attendance, as she had been at the last meeting.
- Cllr Douglass reported that the white lines had been repainted that day on the junction of Stratford Road/Castle Road, it was now clear that there was no left turn at that junction.

**Action: CAM to amend CATG minutes.**

	<p><b><u>Decision</u></b>  The Salisbury Area Board noted the minutes of the last CATG meeting and approved the recommendations for funding from the CATG budget for 2014/15, as listed in the report.</p>
16	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered 8 applications for funding from the Community Area Grant Scheme for 2014/15, as detailed in the report attached to the agenda. Applicants present were invited to speak in support of their projects. Following discussion the Board members then voted on each application.</p> <p><b><u>Decision</u></b>  South Wiltshire Agenda 21 was awarded £1,000 towards their Walking Map Project.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  Wessex Community Circus CIC was awarded £5,000 towards the Salisbury Action Roadshow Project.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  The Trussell Trust was awarded £5,000 towards the Barons' Charter project, Salisbury.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  The Salisbury Area Greenspace Partnership was awarded £2,860 towards the Digital Greenspace Asset Mapping Project.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  The Salisbury Museum was awarded £5,000 towards Turners Wessex - Architecture and Ambition. Salisbury Museum exhibition.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  Baby Basics Salisbury was awarded £1,917 towards the Start Up costs of Baby Basics Salisbury.  <b><u>Reason</u></b> – <i>The application met the Community Area Grants Criteria 2014/15.</i></p> <p><b><u>Decision</u></b>  St. George's 2015 Celebrations was awarded £850 towards the St.</p>



	<p><b>George's 2015 Celebrations.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2014/15.</b></p> <p><b><u>Decision</u></b>  <b>Victoria Bowls Club was awarded £1,000 towards the refurbishment of the clubhouse, with the condition that the funding would not be spent on works on the grounds, which would be the responsibility of the land owner; SCC.</b>  <b><u>Reason</u> – The application met the Community Area Grants Criteria 2014/15.</b></p>
17	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 14 May 2015 at 7.00pm in the Salisbury City Hall.</p>

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## **WC Information Item**

<b>Subject:</b>	School Place Planning and Commissioning
<b>Officer Contact Details:</b>	Clare Medland, Head of School Place Commissioning, <a href="mailto:Clare.medland@wiltshire.gov.uk">Clare.medland@wiltshire.gov.uk</a> , Ext 13966
<b>Further details available:</b>	Further details will be available in June 2015

### **Summary of announcement:**

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.

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## Central Car Park and The Maltings, project update for Salisbury Area Board, 14 May 2015

### **General update and recent activity**

- In line with the Development Agreement, Stanhope and Wiltshire Council continue to work closely together with regards the Central Car Park and Maltings scheme. Regular discussions take place across a range of topics and these are supported by monthly progress meetings.
- As conveyed via previous Area Board updates, Stanhope and Wiltshire Council have been working hard to progress a scheme masterplan and address technical elements regarding the site. This is a detailed process and it is essential to get it right in order to achieve the best possible scheme for Salisbury.

### **Maltings Shopping Centre**

- As clarified in the 8 January Area Board update, TIAA Henderson successfully completed the purchase of the Maltings Shopping Centre in November 2014 at a price reportedly approaching £25m. This was nearly 25 per cent above the original asking price of £20m, reflecting significant confidence in Salisbury as a location.

### **Key activity since January**

- Stanhope and Wiltshire Council, as the ultimate freeholder of the site, are currently engaged in positive and constructive dialogue with TIAA Henderson to ensure any future vision for the site is consistent with that set out in the Council's Core Strategy. A collaborative approach will be essential in order to achieve the best solution for the area as a whole, including the Central Car Park site, and Stanhope and Wiltshire Council will be engaging with TIAA Henderson regularly over the coming months.

### **Retail market**

- Stanhope continues to engage with well-known national and international retailers to gauge their interest in taking space at a future development on the site. While dialogue must remain confidential, the response to date has been positive and Stanhope will be looking to build on these discussions over the coming months.

### **Land quality**

- Stanhope and Wiltshire Council are currently working to ensure that relevant points regarding ground conditions are comprehensively addressed.
- Stanhope's consultants will be undertaking further ground investigations during the course of May 2015 to gain a full understanding of the conditions on site and

establish an appropriate solution. The programme of on-site works will take place between 5 and 12 May, with minimal disruption to existing parking facilities.

- As part of the site investigation process, Stanhope and Wiltshire Council remain in close liaison with the Environment Agency to ensure the appropriate measures are in place to manage existing ground conditions.

**Next steps and public consultation**

- Stanhope and Wiltshire Council recognise the high level of interest in the Central Car Park and Maltings site, and the important role that the local community will play in informing future proposals for the site.
- In previous months, Stanhope and Wiltshire Council have held joint meetings with a range of local groups, including, but not limited to, Salisbury BID and the Salisbury Greenspace Partnership. The purpose of these meetings is to obtain feedback about the future of the site in order to help inform ongoing masterplan discussions. This process is ongoing and further meetings will take place over the coming months.
- In terms of future public consultation, it is Stanhope and Wiltshire Council's priority that this takes place when there is a suitable level of detail available in order for the process to be meaningful.
- Given the ongoing work outlined above, it would be inappropriate to speculate as to when this will take place. However, as with the previous public exhibition, future public meetings will be publicised well in advance, members of the project team will be available to discuss the site in detail and answer any questions, and there will be opportunity to provide written feedback.

**Area Board**

- Stanhope and Wiltshire Council thank the Area Board for the opportunity to provide an interim update on progress at the Central Car Park and Maltings, and look forward to providing further information as and when appropriate.

**Crime and Community Safety Briefing Paper  
Salisbury Community Area Board**



**1. Neighbourhood Policing**

**Team Sgt:** PS Richard Goodman

**City Centre**

Beat Manager – Tracey Holloway

PCSO – Sue McCartney

PCSO – Lucy Stonestreet

PCSO – Rhianwen Evans

**Friary & Southampton Rd**

Beat Manager – PC Mike Parrott

PCSO – Laura King

**Team Sgt:** PS Sharon Watson  
**Castle Rd & Bishopdown**  
Beat Manager – PC Simon Davies  
PCSO – Nicola Clark (maternity)

**Bemerton Heath**  
Beat Manager – PC Juliet Cox  
PCSO – Matt Parfitt  
PCSO – Gemma McIndoe

**St Paul's & Churchfields**  
Beat Manager – PC Emma Higgins  
PCSO – Sue Greenway

**Harnham**  
Beat Manager – PC Fritz Macaulay  
PCSO – Simon Ward

## **2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## **3. Performance and Other Local Issues**

Performance remains very good with all crime areas down, with the exception of violent crime, which is up 5.5% on last year. This is an extra 30 crimes in the year. Detections are also up on last year with the only exceptions being domestic burglary and violent crime, with both these figures being within 5% of last year.

Locally our new PCSO's are now in place and I am sure you will have seen them around the City. The market square engagement sessions continue to go from strength to strength with upwards of 80 people visiting the market stall each time it is out.



The local CBM's have now been given personal issue laptops or tablets, meaning they can now spend more time in the community, rather than having to return to a base to do any administrative work.

**CRIME & DETECTIONS compared to previous year**

ES Salisbury NPT	Crime				Detections*	
	12 Months to April 2014	12 Months to April 2015	Volume Change	% Change	12 Months to April 2014	12 Months to April 2015
Victim Based Crime	2841	2529	-312	-11.0%	29%	30%
Domestic Burglary	61	57	-4	-6.6%	28%	23%
Non Domestic Burglary	218	211	-7	-3.2%	9%	12%
Vehicle Crime	269	194	-75	-27.9%	4%	12%
Criminal Damage & Arson	659	537	-122	-18.5%	24%	28%
Violence Against The Person	544	574	+30	+5.5%	48%	46%
ASB Incidents	2347	2045	-302	-12.9%		

\* Detections include both Sanction Detections and Local Resolutions

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**David Minty**  
**Inspector**  
**Salisbury & Southern Wiltshire Community Areas**

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## **Briefing report for Salisbury; Southern Wilts and South West Wilts Community Area Boards - May 2015**

### **Countdown to Dorset and Wiltshire Fire & Rescue Service combination began on 1<sup>st</sup> April**

Wiltshire & Swindon and Dorset Fire Authorities started the one year countdown to their combination after successfully securing the support of the public, constituent authorities and the Secretary of State. The new Dorset and Wiltshire Fire & Rescue Authority officially came into being in shadow status on 1 April 2015 and will replace the two existing Authorities on 1 April 2016.

This combination is the first of its kind in the fire sector and will help to secure the future direction and development of both Wiltshire and Dorset Fire & Rescue Services as well as the continued safety of the public in the two counties.

The combination will make substantial savings of between £4-6 million per year, which will help us to protect frontline services as much as possible and continue to develop the services we provide to the community in the most efficient way. The combination will allow the two authorities to come together to build a safe, strong and resilient combined Fire & Rescue Service fit for the future.

### **Firefighter from Salisbury helps with Nepal earthquake rescue**

A firefighter from Wiltshire Fire & Rescue Service has been deployed to Nepal's earthquake zone as part of the search and rescue organisation Serve On, which is based at Salisbury fire station.

### **Warning over mirror danger**

Wiltshire Fire & Rescue Service is again warning against the dangers of sunlight reflecting off mirrors and glass ornaments.

There have been a number of incidents where fires have broken out in homes as a result of the sun's rays being reflected onto fabric or other flammable material.

A wooden cabinet within a property in Trowbridge was badly scorched when sunlight refracted through a glass paperweight. A crew from Salisbury was called to commercial premises in Catherine Street, where carpet within a window display had been set alight by sunlight refracting through a round glass ornament.

## NOT PROTECTIVELY MARKED

A mirror or any other glass object - such as an ornament - that is curved, allows the glass to act as a lens. When the sunlight hits it, it becomes concentrated and, if the rays are bounced onto something flammable - such as curtains or soft furnishings - then a fire can start.

Wiltshire Fire & Rescue Service has a wealth of home fire safety advice on its website [www.wiltsfire.gov.uk/safetyinthehome](http://www.wiltsfire.gov.uk/safetyinthehome)

In addition, the Service offers free home fire safety checks where householders are given bespoke advice on how best to keep themselves safe from the risk of fire. To see if you qualify for a visit, call 0800 389 7849 or visit [www.wiltsfire.gov.uk](http://www.wiltsfire.gov.uk)

### **Businesses or organisations providing services to older people are being invited to sign up for a number of free events.**

Wiltshire FR is to deliver a series of Senior Wellbeing Days, where anyone over the age of 50 can source information and practical advice on how to keep safe at home. Each event will be in the form of a 'market place', with stalls and displays set out so that visitors can easily see what is available.

The planned dates are as follows:

- Tuesday 22 September at Swindon
- Wednesday 23 September at Calne
- Thursday 24 September at Devizes
- Tuesday 29 September at Salisbury
- Wednesday 30 September at Westbury
- Thursday 1 October at Ludgershall
- Tuesday 6 October at Mere

Anyone interested in taking a stall is asked to contact: Mike Franklin at Wiltshire Fire & Rescue Service no later than 30 May by emailing [michael.franklin@wiltsfire.gov.uk](mailto:michael.franklin@wiltsfire.gov.uk)

### **New firefighters needed**

On-call firefighters are still needed for Marlborough; Malmesbury, Pewsey, Royal Wotton Bassett and Tisbury fire stations.

If you live or work in any of these towns and are interested in becoming an on-call firefighter, then Wiltshire Fire & Rescue Service wants to hear from you!

The crews in these towns need more people to provide fire cover. On-call firefighters make themselves available to respond to a pager when a 999 call is made, and cover is needed at all times.

Contracted hours can vary, but on-call personnel usually make themselves available for between 48 and 120 hours per week. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

If you are interested in being an On Call firefighter, visit [www.wiltsfire.gov.uk/workingforus](http://www.wiltsfire.gov.uk/workingforus)

Michael FRANKLIN. Partnerships & Community Engagement Manager

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**PROPOSAL TO: Salisbury Area Board**

**DATE: 14<sup>th</sup> May 2015**

**TITLE: Intensive Community Cleaning Service**

**PROPOSAL:**

Salisbury Business Improvement District (BID) in conjunction with Wiltshire Council and Salisbury City Council proposes to introduce an intensive community cleaning service to business areas of Salisbury within the city ring road. The service is additional to that provided currently by Wiltshire Council's agent, Balfour Beatty. The service will not supplement any existing service level agreement or arrangement between Wiltshire Council and their agent. Whilst maintaining a daily scheduled cleaning element, mainly around pressure washing and deep cleaning, the service will largely be responsive for the benefit of the 550 BID Levy paying clients. Non-levy paying organisations may purchase the use of the service if capacity allows, with the emphasis to encourage them to become levy payers, thus utilising this and other BID services.

The BID service will carry out daily checks around Salisbury to all businesses including independent businesses, multiples, pubs, clubs and restaurants, the railway station, cultural venues including Salisbury Cathedral, Arts Centre, Museum, Playhouse and the City Hall. If a problem is located, a clean will take place, same day and where possible within 3 hours of being reported.

**BACKGROUND:**

Since the BID came to fruition in April 2014, many businesses, including retailers, offices, food and beverage establishments, those in the late night economy including, clubs, pubs and take away establishments have requested a responsive service that they can utilise as and when required. The feeling is that the city does not currently perform to expected standards and as such, there is a lack of civic pride.

Research has been carried out in other towns and cities, and in Bath and Rugby in particular, a cleaning service of this kind has been successfully introduced and has been one of the highest profile and popular actions taken by their Business Improvement District. Such a service, as well as making an immediate impact to the cleanliness of the city, is highly visible and therefore benefits BID levy payers, other local businesses, local residents and visitors. A major factor of the service will be a hot water deep steam cleaning service and the removal of chewing gum and engrained dirt. Minor repairs to street furniture will also be possible.

**PURPOSE:**

- **TO MANAGE:** by improving the physical environment, helping to make Salisbury a cleaner, safer and better organised city.
- **TO PROMOTE:** by working to ensure that the city's profile is raised and the programme of events serve to attract visitors, shoppers and businesses.
- **TO SAVE:** by working with third parties to introduce savings opportunities.

1. To undertake deep clean and responsive cleans throughout the city centre.
2. To meet the criteria of the BID business plan, servicing shops, businesses, markets, cafes, pubs, clubs, takeaways, and ensuring attention to our city Purple Flag status.
3. To provide a visible, ambassadorial presence in the city, responding to our businesses.
4. To provide a scheduled weekly service, particularly for the 'hot spots' within the city.
5. To support and promote the ambassadorial element of the Salisbury BID.
6. To ensure that Salisbury BID's profile is raised so that levy payers feel benefit.  
To provide a much demanded and responsive service for businesses, aimed at attracting additional visitors, shoppers and those coming for a cultural experience.
7. To develop partnership working with businesses, Salisbury City Council and Wiltshire Council.
8. To provide public reassurance as a uniformed presence in the BID area.

#### **STRATEGIC FIT:**

This initiative promotes partnership working and fully meets the criteria of our shared initiative to be a welcoming, safe & clean city. As a Purple Flag accredited city, this service helps us to operate in a proactive rather than reactive approach to city cleanliness.

#### **FUNDING:**

The annual first year cost is £60,000, reducing to £45,000 - £50,000 for subsequent years. (A separate detailed income and expenditure budget forecast is available). Wiltshire Council through the Salisbury Area Board have been asked to provide a £20,000 grant for capital costs, subject to a proposal, for approval at their 14 May meeting, and to be allocated from the 2015/16 financial budget. Salisbury City Council ratified a £20,000 budget at their full Council Meeting on 19 January 2015. The BID Board agreed match funding of £20,000 from its 2015/16 budget, therefore making this project a truly partnership arrangement.

#### **EVALUATION & KPI's**

1. Daily evidence gathering through BID's established GEOPAL reporting system.
2. No. of reported/attended incident/cleans.
3. Measured feedback from key-stakeholders through regular surveys.
4. Specific case studies/stories.

#### **NEXT STEP:**

- PR and publicity throughout the area.
- Risk Assessments, literature & advertising.
- Purchase appropriate equipment).
- Employment of appropriate employed cleaning personnel/operatives.
- Introduction of the new service – proposed June 2015



Report to	Salisbury
Date of Meeting	14/05/2015
Title of Report	Community Youth Grants

**Purpose of the report:**

To ask Councillors to consider the following applications and LYN recommendation.

Application	Grant Requested from applicant	LYN Recommendation
<b>Applicant:</b> Salisbury City Council <b>Project Title:</b> <a href="#">The Unit Co-ordinator</a>	£5000	Grant in full: £5000.00
<b>Applicant:</b> Salisbury Basketball (South Section) <b>Project Title:</b> <a href="#">Salisbury youth basketball project</a>	£1662	Grant in full: £1662
<b>Applicant:</b> Exeter House School <b>Project Title:</b> <a href="#">Exeter House School Duke of Edinburgh's Award Scheme</a>	£2683.23	Grant in full: £2683.23
<b>Total grant amount requested at this meeting</b>	£9345.23	
<b>Total amount allocated so far in 2015/16</b>	£0	

**The budget available for 2015 – 16 is:**

**LYN funding (revenue):** £38,176.13

**11 to 19 Funding (revenue):** £8,257.26

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.

Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**3. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

**9. Local Youth Network comments:**

Application	LYN input
<p><b>Applicant:</b> Salisbury City Council</p> <p><b>Project Title:</b> <a href="#">The Unit Co-ordinator</a></p>	<p>We acknowledge the positive outcomes The Unit has achieved and want to support the young people that are using it at the moment, but we are concerned that The Unit might not have a sustainable future without core funding</p>

	<p>from the LYN. We are not able or prepared to offer this commitment.</p> <p>We are happy to recommend that The Unit receives a one-off grant. We would, however, want to see that there is a high concentration of projects during the summer. If this required that some of the funding we grant to go into the summer projects, and not into a full 6 month salary, then that is acceptable for us. If it is possible to schedule a high concentration of summer projects whilst retaining this funding for a full 6 month salary, we are also open to this. However, we must add the condition that before we release the funds, we are provided with a detailed plan of what The Unit will do in the summer, and an outline plan of The Unit's activities over the course of the 2 years after that (till the end of Summer 2017). We would like to see details of what you plan to do, what it will cost and how you plan to raise that money. It is acknowledged that we have sent this bid back and forth before, however we believe that this was something that was asked for when we first sent the bid back to you, yet this is something that was not provided.</p> <p>On the receipt of a satisfactory business plan as described above, we will release the full amount.</p>
<p><b>Applicant:</b> Salisbury Basketball (South Section)  <b>Project Title:</b> <a href="#">Salisbury youth basketball project</a></p>	<p>The Salisbury LYN is aware of the need to work with providers to create the best possible deal for young people in Salisbury, and as such we would like to accept the basket ball club bid, and fund the money requested. This will be subject to the Area Board ratifying this decision. However, there are 2 issues we would like the club to address. Firstly, there are only 2 young women signed up as members to 32 young men so we would like to see active recruitment to address this gender imbalance.</p> <p>Secondly, the subs of £3.50 might deter some young people from participating and would become a barrier. Therefore we would suggest discreet work with schools to ensure those young people who are known to be in need of</p>

	support to get a waiver to their subscriptions so they can participate fully in the club.
<p><b>Applicant:</b> Exeter House School</p> <p><b>Project Title:</b> <a href="#">Exeter House School Duke of Edinburgh's Award Scheme</a></p>	<p>The Salisbury LYN fully endorsed the Exeter House School application to set up a Bronze DOE group subject to the Area Board ratifying the decision. They felt this was a special case and did not want to set a precedent for all schools to fund DOE. Each application will be looked at on an individual basis and merit, assessed on the criteria outlined in the tool kit.</p> <p>The LYN would like to say they felt the purchase of equipment could benefit future groups . Also, the aspiration to roll this out to other SEND young people in the wider community if the project is successful means that those young people who missed out this opportunity when they were at school have a chance to participate now</p>

#### 10. Recommendations:

<p><b>Applicant:</b> Salisbury City Council</p> <p><b>Project Title:</b> <a href="#">The Unit Co-ordinator</a></p>	£5000	Approve in full
<p><b>Applicant:</b> Salisbury Basketball (South Section)</p> <p><b>Project Title:</b> <a href="#">Salisbury youth basketball project</a></p>	£1662	Approve in full
<p><b>Applicant:</b> Exeter House School</p> <p><b>Project Title:</b> <a href="#">Exeter House School Duke of Edinburgh's Award Scheme</a></p>	£2683.23	Approve in full

**Report author:** Winnie Manning, Community Youth Officer  
[winnie.manning@wiltshire.gov.uk](mailto:winnie.manning@wiltshire.gov.uk)

Report to	Salisbury Area Board
Date of Meeting	14/05/2015
Title of Report	Salisbury Community Area Transport Group report

**Attendees:**

Cllr Brian Dalton (Chair), Graham Axtell (Area Highways Engineer), Paul Shaddock (Highway Engineer), Lisa Moore (DSO), Cllr John Walsh, Peter Durnan (COGS), Cllr John Collier (SCC), Cllr Patricia Fagan (SCC).

Item	Update	Action
<b>Introductions &amp; Apologies</b>	Apologies were received from: Cllr Mary Douglas, Cllr Margaret Willmot (SCC), Councillor David Law (L&FPC), Pam Rouquette (Salisbury Walking Forum), Helen Rowe	
<b>Minutes of last meeting</b>	To note that Cllr Mary Douglas was in attendance at the last meeting and that her name had been missed off from the minutes.	
<b>Matters Arising</b>		
<b>Highways Maintenance Update</b>	Graham Axtell provided a short outline of maintenance issues in Salisbury	No actions (regular item)
<b>Update on Request for 20mph Speed Limits</b>	<p>Paul provided an update on the proposed schemes for Lower Bemerton and Shady Bower.</p> <p>Paul outlined that there were four options available at each of the two sites. Those options being:</p> <ol style="list-style-type: none"> <li>1. Do nothing – as the group was not obliged to implement the recommendations of the assessment reports.</li> <li>2. Implement 20mph speed restrictions as set out in the assessment reports.</li> <li>3. Implement 20mph speed restrictions using lighter touch traffic calming measures (such as additional lines and signs) – lower cost but might not achieve the desired speed reduction.</li> <li>4. Implement 20mph speed</li> </ol>	<p>CATG supported Option 3 with extras for the Lower Bemerton Scheme, allocating £4,000, and Option 3 with extras for the Shady Bower Scheme, allocating £5,000.</p> <p>Paul to draw up traffic orders and circulate to CATG members, along with an estimate on the timescale of the projects.</p>

	<p>restrictions using substantial traffic calming measures (such speed cushions and tables) – higher cost but should achieve the desired speed reduction.</p> <p>Lower Bemerton - Cllr Walsh provided detail on the favoured option 3, with the additional work to remove the bollards and starting the 20mph further to the west at Bemerton Farm.</p> <p>Shady Bower - Patricia provided detail on the favoured option 3, with an extension of the scheme up to the junction of Manor Farm Road and Laverstock Road.</p> <p>To include a traffic order to look at the parking situation at the junction of Manor Farm Road and Laverstock Road, as motorists were parking there all day and walking into town.</p>	
<b>Update on Existing Schemes/Area Board Issues</b>	<p>See attached approved schemes so far from previous meetings.</p> <p>2. Cycle awareness measures at filling stations on London Rd and Downton Rd:</p> <p>The work had now been carried out on the Downton Rd site, but there was a problem with the existing surface of the London Rd site, as the high friction surface was not sticking to the concrete which was present at the entrance and exit. If the proposed scheme were to go ahead, the existing surface would need to be completely removed. This additional work would cost an additional £3,000. Alternatively the white signs could be painted directly on to the concrete without laying a green coloured high friction surface. This would see some unspent funds returning to the pot.</p> <p>4</p>	<p>Attached</p> <p>2. CATG did not support the additional funding to remove the concrete surface at London Rd. Instead the white signage would be painted on without the green underlay.</p>
<b>Update on new issues</b>		
<b>Area Board Issue No.</b>	<b>Issue</b>	<b>Action</b>
3669	Request for CATG funding to illuminate No Entry signs in Queens Rd. Quote received from BBLP to undertake works - £2477.21 + traffic	To put on hold until end of financial year and reconsider if any funding remaining.

	management costs. Estimated budget required £3,000. CATG to decide whether or not the scheme should be funded.	
<b>3834</b>	Speeding down Bedwin Street, particularly at night, now that the road has been resurfaced the contrast paving strip on the highway outside no. 42 is ignored and is no deterrent. I suggest a raised sleeping policeman, as nearby on Bourne Hill	A Metro count would be put in place to assess the situation. The findings would be brought back to a future meeting.
<b>3838</b>	There is currently a zebra crossing which is inadequate for the high volume of road traffic. The crossing accesses Kingsland Road leading to Sarum St. Paul's primary school and Denis Marsh Scout HQ. Parents and children use this crossing, some periods of the year in dark, along with elderly residents of Raglan Court, and other locals to the Salisbury bus stop. Please can the crossing be upgraded to a pelican crossing.	CATG did not support changing this crossing from a Zebra to a Pelican at this time.  Action: Graham to visit the crossing and assess the current condition of the zebra crossing markings.
<b>3896</b>	Speeding traffic in Beatrice Road and Radnor Road	A Metro count would be put in place to assess the situation. The findings would be brought back to a future meeting.
<b>3919</b>	Drivers not stopping for pedestrians on the zebra crossing on Ashley Road. I have been nearly hit 3 times in the past 2 weeks, when I have already been on the crossing. Sarum St. Pauls School are looking at getting a lollipop lady because the problem is so bad.	The School was considering employing a lollipop lady for this crossing, which would alleviate the problem. Paul commented that the high friction surfacing at the zebra crossing was extremely faded and needed to be re-laid and doing so would serve to highlight the visibility of the crossing to motorists.  Graham commented that Ashley Road was due to be resurfaced next year and therefore it wouldn't

		be cost effective to re-lay the high friction surfacing in advance of the planned resurfacing works.
3957	<p>Lack of drop kerb for cyclists at the underpass at Middleton Rd to pathway leading to Waitrose. Creates a problem for access by cyclists, pushchairs and those using wheelchairs</p>	<p>Implementing a drop kerb at this site would bring very high costs due to the need to re-position an existing BT telegraph pole on the corner of the pavement which limited the remaining space available for the provision of a drop kerbed.</p> <p>In addition, a drop kerb at this point would bring little benefit as a number of of the surrounding pavements had no drop kerbs either, thus there was no clear route.</p> <p>It was agreed that the funding of a dropped kerb at this location should not be funded at this time.</p>
<b>Any other business</b>	<p>Cllr Walsh announced that he would be taking over as Chairman of CATG from the next meeting.</p> <p>Philip Whitehead was looking at the performance of CATG's across the county. A report of the findings would be circulated to the Chairman of the CATG and the Area Board in due course.</p> <p>Patricia Fagan asked whether the future dates of the CATG meetings could be given out in bulk so that the dates could be booked out in their diaries.</p>	Cllr Walsh would set the dates and circulate
<b>Date of next meeting:</b>	TBC	



**Recommendations:**

That the CATG propose that the following 2 projects are funded:

<b>20mph Speed Limits</b>	CATG supported option 3 with extras to be adopted for the 20mph speed limit scheme for Bemerton.  CATG supported option 3 with extras to be adopted for the 20mph speed limit scheme for Shady Bower.	Award - £4,000 for Bemerton 20mph speed limit scheme.  Award £5,000 for the Shady Bower 20mph speed limit scheme.
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**Report Author:** Lisa Moore, Democratic Services Officer, 01722 434560  
[Lisa.moore@wiltshire.gov.uk](mailto:Lisa.moore@wiltshire.gov.uk)

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Report to	Salisbury
Date of Meeting	14/05/2015
Title of Report	Community Area Grants

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking capital funding from the Salisbury Area Board.

For 2015/16 the capital budget for Salisbury Area Board is: £90,546 (including £1,500 for digital literacy projects)

Application	Grant Amount
<b>Applicant:</b> Young Gallery - Edwin Young Collection <b>Project Title:</b> Edwin Young Collection Trust	£5531.03
<b>Applicant:</b> Salisbury Malayalee Association <b>Project Title:</b> Bharatanatyam Dance Project	£3990.00
<b>Applicant:</b> Salisbury Transition City <b>Project Title:</b> Salisbury Transition City	£1220.00
<b>Applicant:</b> Friends of Bemerton St John Primary School <b>Project Title:</b> Bemerton St John Primary School Annual Summer Fete	£300.00
<b>Applicant:</b> hOURCARS <b>Project Title:</b> hOURCARS Salisbury Community Car Club Additional Vehicle	£3000.00
<b>Applicant:</b> Salisbury Rotary & Chamber Community Group <b>Project Title:</b> Contemporary Craft & Heritage Festival	£5000.00
<b>Total grant amount requested at this meeting</b>	£19041.03
<b>Total amount allocated so far in 15/16</b>	£0

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere

to the Area Board Grants Guidance 2015/2016.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<p><b>Applicant:</b> Young Gallery - Edwin Young Collection</p> <p><b>Project Title:</b> Edwin Young Collection Trust</p>	<p><b>Amount Requested:</b> £5531.03</p>
<p>This application meets grant criteria 2014/15.</p> <p><b>Project Summary:</b> Since 1913 the Young Gallery has been promoting the visual arts. The gallery is entering a critical stage in its development and £11119.57p is needed for new lighting. A grant from Arts Council England of £4500 has been secured to improve the conservation/environment and ensure that the permanent collections are displayed to a safe standard. The ACE grant will allow us to start replacing the old lighting, but we are short of funds to complete the work. Basic conservation lights alone cost £156.68 each. Therefore I am requesting funds from the Area Board to help the Young Trust purchase and upgrade 2 gallery spaces. By upgrading the lighting we will be able to extend the range and quality of exhibitions on show, including, great art by great artists ie Hockney and Picasso.</p> <p><b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</b> Who will benefit? The visual arts has wide appeal and provides a showcase for local art as well as important art exhibitions that have wider appeal. Such as Elizabeth Frink, Royal Watercolour Society. They also provide the backdrop to tourism and the gallery provides part of the cultural provision. Who will benefit? Citizens of Salisbury Community groups Disability groups Art Students Schools and pupils General Public Visitors / tourists The local economy Environment Salisbury - proud of its history and heritage Wiltshire - county resource South West - we are part of SW Arts provision Past The Young Gallery has been serving the people and the visual arts in Salisbury for over 100 years. It is the only designated visual arts gallery in Salisbury with permanent art collections and was created through the generosity of the late Edwin Young (1831-1913). His bequest has provided Salisbury with an art gallery and collections to show and compliment. The original gallery was build next to the Carnegie Library in Chipper Lane but moved in 1975 with the library to the new Market Place site. The gallery is a registered charity (no.309519) and owns the designated gallery spaces within the existing building. The</p>	

trust has investments which yield a small annual income to support the visual arts program. Present A part time curator is employed by the trust to manage the gallery and produce an exhibition program. The curator also administers the permanent art collections and co-ordinates the organisational requirements. The gallery hold in excess of 20 art exhibitions per year. They range from the Southern Federation of Photography Annual Exhibition to the Army Art Society art exhibition, individual local artists to important British artists. In May/June this year we will be showing Elisabeth Frink drawings. However, we aspire to show great art and artists as well, Picasso, Hockney, Freud to mention a few. It is important with high transport costs to bring great art to Salisbury as well as providing more general exhibitions for the benefit of the local community. Approximately 23,000 people per annum visit the gallery. The range of people includes retired people, individuals, families, school children, students, disability groups and increasingly tourists, both British and from abroad. Entrance is free.

Collections Over recent years the art collection has been significantly improved by the acquisition of important works of art by national and local artists. The latest major work being a John Piper drawing titled Maen Brasa (Big Stone & Rain), receiving combined grants of £26,000 from the HLF and Art Fund to help acquire the work for Salisbury. Projects and Programs We also have attracted important funding to run various projects over the past 5 years. These include: Other Worlds - working with soldiers helping them to tell their story through art. Current preSENSE is a project which aims to promote and market our collections through employing a promotions and marketing individual, 2 guest curators and 2 artists in residence. 4 exhibitions will also take place and a website established. A significant element in the bid was the refurbishment of identified fixtures and fittings for the galleries. Big Stone& Rain, our most recent initiative, will enable us to work with soldiers and young cares in South Wilts. using the Piper drawing Maen Bras and an art tutor to explore the theme of landscape. The project will allow the participants to express their ideas and thoughts through art. Their response will take the form of 3 exhibitions and reflect on helping to build bridges with isolated groups and focus on marginalised individuals. How they will benefit We aspire to develop the value and benefits of the visual arts for everyone. We would like to develop the full spectrum of visual art as Edwin Young intended in 1913. Building on his legacy we can make a serious contribution to the cultural forum with all the resulting benefits for Salisbury, Wiltshire and the SW. Cultural tourism is a serious industry and generates significant income for Wiltshire and Salisbury. We cannot afford to not develop our true potential. The Young Gallery infrastructure has changed little over the past 45 years. Our existing lighting system does not meet conservation standards and it is at the end of its life. In particular spotlights are failing and we are struggling to adequately light current exhibitions, and this is diminishing the visitor experience. Today's technology and science have transformed so many products related to the display, conservation and security of art objects, making them efficient, smaller and eco-friendly. By improving and investing in new equipment we will be able for the first time to adequately display and care for art works, reduce our carbon imprint as well as facilitate/extend the range and quality of exhibitions. Picasso really will be able to be seen in Salisbury for the first

time! Future By installing new lighting we will be able to further expand the complexion of our exhibitions and increase the range of our visitors. There is a strong demand for art exhibitions especially great and important art alongside more local and general exhibitions. The income of the trust is not large and we have many important commitments. All assets and fittings belong to the Young Trust and will remain under the trusts control. Through the Arts Council England, Grants for Arts scheme, we have managed to secure some funding to revitalise the gallery. This includes working with the collections as well as starting to upgrade the infrastructure including air conditioning, display cases and new lighting. The lighting project has 3 main components and will progress gallery by gallery, as funds become available. The main elements are: Installation Track Lights Total cost £12,848.32 It should be noted that new LED lighting systems have a long life, can be enhanced, supplemented, dismantled and erected as needed. They also operate on a more efficient basis, saving on running costs and as stated will improve the carbon imprint of the gallery. Lighting is expensive but is off such a high quality and the new system will transform exhibitions. Therefore we are asking for a community grant to help purchase tracking and lights for the new system.

**Input from Community Area Manager:**

This project is for capital funding. Matched funding of £5589.80 has been sought. This improved lighting will provide visitors and residents alike an improved experience in the gallery, drawing in new collections. The Edwin Young Collection Trust own their part of the building and are responsible for upgrading the facilities.

**Applicant:** Salisbury Malayalee Association  
**Project Title:** Bharatanatyam Dance Project

**Amount Requested:**  
 £3990.00

This application meets grant criteria 2014/15.

**Project Summary:** This project is for sixteen children in our community who has been learning Bharatanatyam. , an Indian classical Dance form. The Dance training is held for 2 hours every Saturday. Our aim is to help the children to encourage their interest and talent in dancing. Bharatanatyam is one of the oldest art forms originated from India. The dancer communicates with the audience through his/her facial expressions and hand gestures called mudras, together with movements in line with the rhythm of music. Usually, each performance is based on a story or event, taken from ancient Indian Literature and Hindu religious books like Ramayana etc. Providing dance classes for children helps them to understand the traditional Indian Culture even when they are brought up in a western country. The children undergoing training have already done various performances of Bharatanatyam in many different stages. These performances have enabled to bring in an Indian flavour to the event, and has been greatly appreciated by the audience.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** Sixteen children will be directly

benefited and we expect more children to join in the future and directly and indirectly whole community will be benefited by this project as can do the performance for the community as and when required.

**Input from Community Area Manager:**

This project is for capital funding to buy costumes. Matched funding of £14,090 has been sought. This project will provide children age 5 to 16 an opportunity to learn the traditional dance. It would benefit from being more open to new members.

**Applicant:** Salisbury Transition City  
**Project Title:** Salisbury Transition City

**Amount Requested:**  
 £1220.00

This application meets grant criteria 2014/15.

**Project Summary:** This grant will enable STC to communicate its aims and activities effectively to all residents in the Salisbury area by setting up a branded website with advice, promotion of events and projects and practical tips on contributing to a low carbon Salisbury. Print and design project materials including leaflets, posters, banners explaining how people can get involved. Organise an open launch event in Salisbury encouraging people to get involved, answer questions, recruit volunteers. Hold stalls in Salisbury markets.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** STC was established in September 2014 in response to the economic, social and environmental impacts of climate change and the fossil fuel issue. It has over 50 members. The aim of STC is to build community resilience and reduce the carbon footprint within its area by - Raising awareness of the issues, building a sustainable future through ethical, social, cultural, economic, environmental and community action. Providing the membership, other groups, and individuals with the encouragement and support necessary to make the transition to a low carbon, sustainable future. Promoting, encouraging and supporting the development of education and research concerning areas affected by resource depletion. STC objectives are- Creating and helping to implement an Energy Descent Action Plan for the Salisbury area. Taking and encouraging local action on Peak Oil and Climate Change. Creating and supporting Action Groups aligned with the EDAP. Local priorities - Supporting and working with similar community led initiatives. Engaging with other organisations, including statutory, voluntary and business where appropriate in pursuit of its aims and objectives Identifying and supporting groups and communities in the area who are hard to reach and who may be particularly vulnerable to the effects of climate change.

**Input from Community Area Manager:**

This project is for capital funding to put together a reusable promotional kit including banners and posters to promote the aims of the Salisbury Transition City. Matched funding of £2220 has been sought of which £1780

is fundraising including quiz nights, raffles and tombolas. This project will enable the group to promote its work to Salisbury.

**Applicant:** Friends of Bemerton St John Primary School

**Project Title:** Bemerton St John Primary School Annual Summer Fete

**Amount Requested:**  
£300.00

This application meets grant criteria 2014/15.

**Project Summary:** We hold a school fete every summer to raise much needed funds for the school. The money raised directly benefits the pupils. The fete is open to the whole community.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** Children from the school and the community; funds generated from selling tickets to use this equipment will be used to fund projects for the school and children. We will use it to attract more people to the fete.

**Input from Community Area Manager:**

This project is for capital funding to provide 2 new gazebos. Matched funding of £2220 has been sought of which £1780 is fundraising including quiz nights, raffles and tombolas. This project will enable the group to promote its work to Salisbury.

**Applicant:** hOURCARS

**Project Title:** hOURCARS Salisbury Community Car Club Additional Vehicle

**Amount Requested:**  
£3000.00

This application meets grant criteria 2014/15.

**Project Summary:** The project is an expansion of the hOURCARS Car Share Club in Salisbury from the existing one vehicle to two vehicles, with a second car station located in St Paul's ward, and an enhancement of the existing administration and booking system. hOURCARS currently has 15 users, and there is evidence of over-subscription to the single vehicle, which is located in Central Car Park, making it difficult to accommodate additional users. There is pressure on car parking in the new target area, which has good public transport & walking/cycling links, this makes car share an attractive and economical option.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** Car share clubs are a 'pay as you go' motoring concept which provide access to a car for those who do not need a car on a daily basis. A shared car - which typically can support 10-15 users - is booked online for as little as an hour at a time and picked up from a near-by car station. hOURCARS has been operating as a community run car share club in Salisbury with a single shared vehicle since



2004. Currently hOURCARS is the only car share club operating in Wiltshire, but in larger cities across the UK, and in Europe, their use is becoming widespread. Members of car share clubs use a motor vehicle significantly less than those who own their own car, and car clubs therefore provide the following benefits: - to the neighbourhood - pressure on car parking spaces is reduced with a reduction in privately owned vehicles. A car share club vehicle may replace the only vehicle in a household, or be a good solution if a second car is needed by the household occasionally - to the environment - less air pollution from car exhausts with reduced car usage, and less hunting for parking spaces if pressure on these is eased. The area of St Pauls ward where it is proposed to site the second vehicle is in close proximity to areas of high air pollution caused by traffic (levels of nitrogen dioxide exceed EU limits on both A36 Wilton Rd and A360 Devizes Rd). Making a low emission car available through a car share club will encourage local households to make greener travel choices, leading to improved air quality and associated health benefits. Expansion of hOURCARS has been proposed as one of the community projects to be taken forward in the Salisbury Community Air Quality Action Plan. - to businesses - Three businesses have been members of hOURCARS in the past, it has proved ideal for start-up enterprises and for those who may need an additional vehicle from time to time - to individuals and households - Car clubs provide their members with convenient access to a vehicle without the hassles and expense of car ownership (such as tax, MOT, fuel, servicing, repairs, depreciation and parking). Members who drive less than 6-8,000 miles per year then a car club could save up to £3,500 a year Carplus figures - to healthy lifestyles - Car club members use a car less often and are more likely to make trips by public transport or walking/cycling

**Input from Community Area Manager:**

This project is for capital funding to provide a new low emission car for the local car share club in Salisbury. Matched funding of £11365 has been sought.. This project will enable more people to join the group and take advantage of low cost and environmentally friendly driving.

**Applicant:** Salisbury Rotary & Chamber Community Group  
**Project Title:** Contemporary Craft & Heritage Festival

**Amount requested:**  
£5000

This application meets grant criteria 2014/15.

**Project Summary:** A £5,000 grant is requested please to help grow this successful event: Funding of Capital equipment incl. one credit card reader + maintenance (£1,500), Health & Safety Equipment incl. safety lamps & fencing (£1100), Durable Marketing items incl. banners, boards & event signage (£2,400) and there has been well over 500 hours of volunteer time put into this project.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:** 2,800 people attended the

event in 2014 and we expect over 5,000 in 2015 (weather willing). The entry cost will be 1/2 price (£3) for adults and free for all children and students who are Salisbury residents. Teachers will also get free entry helping ensure that schools benefit also. Additional beneficiaries include local businesses, Salisbury Cathedral, local artists and the wider community as a whole.

**Input from Community Area Manager:**

This project is for capital funding to go towards items that will keep the festival going in the future providing durable marketing materials including signage and banners, protective fencing and H&S equipment and credit card machine to enable payments to be taken for the event. It will bring another large event to Salisbury offering the chance for small businesses to display their products. Matched funding of £66200 has been sought.

**Report Author:**

Tom Bray, Salisbury Area Board  
01722 434252

## Grant Applications for Salisbury on 14/05/2015

ID	Grant Type	Project Title	Applicant	Amount Required
953	Community Area Grant	Edwin Young Collection Trust	Young Gallery - Edwin Young Collection	£5531.03
1237	Community Area Grant	Contemporary Craft & Heritage Festival	Salisbury Rotary & Chamber Community Group	£5000.00
1269	Community Area Grant	Bharatanatyam Dance Project	SALISBURY MALAYALEE ASSOCIATION	£3990.00
1261	Community Area Grant	Salisbury Transition City	Salisbury Transition City	£1220.00
1268	Community Area Grant	Bemerton St John Primary School Annual Summer Fete	Friends of Bemerton St John Primary School	£300.00
1275	Community Area Grant	hOURCARS Salisbury Community Car Club Additional Vehicle	hOURCARS	£3000.00

ID	Grant Type	Project Title	Applicant	Amount Required
953	Community Area Grant	Edwin Young Collection Trust	Young Gallery - Edwin Young Collection	£5531.03
<p><b>Submitted:</b> 01/04/2015 01:02:03</p> <p><b>ID:</b> 953</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> tbc contact Community Area Manager</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £5001+</p> <p><b>3. Are you applying on behalf of a Parish Council?</b> No</p> <p><b>4. If yes, please state why this project cannot be funded from the Parish Precept</b></p> <p><b>5. Project title?</b></p>				

Edwin Young Collection Trust

**6. Project summary:**

Since 1913 the Young Gallery has been promoting the visual arts. The gallery is entering a critical stage in its development and £11119.57p is needed for new lighting. A grant from Arts Council England of £4500 has been secured to improve the conservation/environment and ensure that the permanent collections are displayed to a safe standard. The ACE grant will allow us to start replacing the old lighting, but we are short of funds to complete the work. Basic conservation lights alone cost £156.68 each. Therefore I am requesting funds from the Area Board to help the Young Trust purchase and upgrade 2 gallery spaces. By upgrading the lighting we will be able to extend the range and quality of exhibitions on show, including, great art by great artists ie Hockney and Picasso.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1 1BL

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2015

**Total Income:**

£19793.00

**Total Expenditure:**

£21883.00

**Surplus/Deficit for the year:**

£2090.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £10000.00

**Why can't you fund this project from your reserves:**

The Young Trust from its limited income employs a part time curator to manage the collection and organise exhibitions. The trust also develops the collection through new acquisitions and conserves the collection for future generations. Over recent years we have applied for grants to ACE, The Art Fund and V&A Purchase Grant Fund. All applications require some element of match funding. All current finance and reserves are needed to maintain and run the gallery as well as deliver our projects: preSENSE and the BIGSTONE&RAIN. These projects are supported by the HLF and Arts Council England funding. Through grants of this type we have been able improve our infrastructure and purchase important art works such as a John Piper drawing which we are to use to explore the theme of Landscape with 10 soldiers and 10 young carers based in South Wilts. Exhibitions will follow on from their involvement. The value of this work is in creating an opportunity and point of contact where they can show their work as well as using art to build bridges into groups that are on the fringe or work in restricted areas. Our existing lighting system was installed in 1975 and is at the end of its life. Spot lights are failing all the time. The total cost for a new conservation lighting system for the 2 Young Gallerys is £12848.32. The ACE Grant for Arts funding for lighting is £4,500 leaving us with a £7050.60 short fall. We appreciate that funding is limited, however, we are a key supplier in the visual arts for Salisbury, Wiltshire and the trust is investing its limited income on many fronts of which building a permanent collection of art and working with community groups through contributory projects remain core priorities.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£11120.83		
Total required from Area Board		£5531.03		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tracking & coupler fittings	3044.60	ACE GforA grant	yes	4500.00
Lights	8035.43	Young Trust contribution to G4A project	yes	959.80
Feed and cable clamp	40.80	Young Friends Donation	yes	100.00
		Null field	yes	0.00
<b>Total</b>	<b>£11120.83</b>			<b>£5559.8</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Who will benefit? The visual arts has wide appeal and provides a showcase for local art as well as important art exhibitions that have wider appeal. Such as Elizabeth Frink, Royal Watercolour Society. They also provide the backdrop to tourism and the gallery provides part of the cultural provision. Who will benefit? Citizens of Salisbury Community groups Disability groups Art Students Schools and pupils General Public Visitors / tourists The local economy Environment Salisbury - proud of its history and heritage Wiltshire - county resource South West - we are part of SW Arts provision Past The Young Gallery has been serving the people and the visual arts in Salisbury for over 100 years. It is the only designated visual arts gallery in Salisbury with permanent art collections and was created through the generosity of the late Edwin Young (1831-1913). His bequest has provided Salisbury with an art gallery and collections to show and compliment. The original gallery was build next to the Carnegie Library in Chipper Lane but moved in 1975 with the library to the new Market Place site. The gallery is a registered charity (no.309519) and owns the designated gallery spaces within the existing building. The trust has investments which yield a small annual income to support the visual arts program. Present A part time curator is employed by the trust to manage the gallery and produce an exhibition program. The curator also administers the permanent art collections and co-ordinates the organisational requirements. The gallery hold in excess of 20 art exhibitions per year. They range from the Southern Federation of Photography Annual Exhibition to the Army Art Society art exhibition, individual local artists to important British artists. In May/June this year we will be showing Elisabeth Frink drawings. However, we aspire to show great art and artists as well, Picasso, Hockney, Freud to mention a few. It is important with high transport costs to bring great art to Salisbury as well as providing more general exhibitions for the benefit of the local community. Approximately 23,000 people per annum visit the gallery. The range of people includes retired people, individuals, families, school children, students, disability groups and increasingly tourists, both British and from abroad. Entrance is free. Collections Over recent years the art collection has been significantly improved by the acquisition of important works of art by national and local artists. The latest major work being a John Piper drawing titled Maen Bras (Big Stone & Rain), receiving combined grants of £26,000 from the HLF and Art Fund to help acquire the work for Salisbury. Projects and Programs We also have attracted important funding to run various projects over the past 5 years. These include: Other Worlds - working with soldiers helping them to tell their story through art. Current preSENSE is a project which aims to promote and market our collections through employing a promotions and marketing individual, 2 guest curators and 2 artists in residence. 4 exhibitions will also take place and a website established. A significant element in the bid was the refurbishment of identified fixtures and fittings for the galleries. Big Stone& Rain, our most recent initiative, will enable us to work with soldiers and young cares in South Wilts. using the Piper drawing Maen Bras and an art tutor to explore the theme of landscape. The project will allow the participants to express their ideas and thoughts through art. Their response will take the

form of 3 exhibitions and reflect on helping to build bridges with isolated groups and focus on marginalised individuals. How they will benefit We aspire to develop the value and benefits of the visual arts for everyone. We would like to develop the full spectrum of visual art as Edwin Young intended in 1913. Building on his legacy we can make a serious contribution to the cultural forum with all the resulting benefits for Salisbury, Wiltshire and the SW. Cultural tourism is a serious industry and generates significant income for Wiltshire and Salisbury. We cannot afford to not develop our true potential. The Young Gallery infrastructure has changed little over the past 45 years. Our existing lighting system does not meet conservation standards and it is at the end of its life. In particular spotlights are failing and we are struggling to adequately light current exhibitions, and this is diminishing the visitor experience. Today's technology and science have transformed so many products related to the display, conservation and security of art objects, making them efficient, smaller and eco-friendly. By improving and investing in new equipment we will be able for the first time to adequately display and care for art works, reduce our carbon imprint as well as facilitate/extend the range and quality of exhibitions. Picasso really will be able to be seen in Salisbury for the first time! Future By installing new lighting we will be able to further expand the complexion of our exhibitions and increase the range of our visitors. There is a strong demand for art exhibitions especially great and important art alongside more local and general exhibitions. The income of the trust is not large and we have many important commitments. All assets and fittings belong to the Young Trust and will remain under the trusts control. Through the Arts Council England, Grants for Arts scheme, we have managed to secure some funding to revitalise the gallery. This includes working with the collections as well as starting to upgrade the infrastructure including air conditioning, display cases and new lighting. The lighting project has 3 main components and will progress gallery by gallery, as funds become available. The main elements are: Installation, Track, Lights Total cost £12,848.32 It should be noted that new LED lighting systems have a long life, can be enhanced, supplemented, dismantled and erected as needed. They also operate on a more efficient basis, saving on running costs and as stated will improve the carbon imprint of the gallery. Lighting is expensive but is off such a high quality and the new system will transform exhibitions. Therefore we are asking for a community grant to help purchase tracking and lights for the new system.

**14. How will you monitor this?**

The curator will project manage this project under the Young Management Committee.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This application covers the improvement in lighting in two galleries spaces. The project is fully costed and can be realised on the sum requested. Funding applications will be made to other charities and funding organisations during 2015/16 to refurbishment the 3rd gallery space.

**16. Is there anything else you think we should know about the project?**

This application, if successful, will allow us to upgrade 2 gallery spaces, leaving 1 for improvement. The overall cost for new lighting for the galleries is in excess of £30,000.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1237	Community Area Grant	Contemporary Craft & Heritage Festival	Salisbury Rotary & Chamber Community Group	£5000.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1237

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**



**5. Project title?**

Contemporary Craft & Heritage Festival

**6. Project summary:**

A £5,000 grant is requested please to help grow this successful event: Funding of Capital equipment inc one credit card reader + maintenance ( £1,500), Health & Safety Equipment inc safety lamps & fencing ( £1100), Durable Marketing items inc banners, boards & event signage ( £2,400) and there has been well over 500 hours of volunteer time put into this project.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1 2EQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£55000.00

**Total Expenditure:**

£44000.00

**Surplus/Deficit for the year:**

£11000.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£6500.00

**Why can't you fund this project from your reserves:**

The above figures relate to the 2014 Festival rather than for Rotary as a whole. We have held £6,500 back from a surplus made from the 2014 event. However to grow the event over the next three years we will have a shortfall of approx. £25,000 each year. This shortfall reflects the costs of a professional events manager plus other significantly increased revenue costs (e.g. hiring more marquees and display shells) and increased marketing to help turn the festival into a must visit 'regional' event.

**10b. Project Finance:**

Total Project cost		£71200.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tentage & Display Shell	27240.00	Reserve	yes	6500.00
Power/Lighting/Electrical work	7500.00	Income from stalls		33000.00
Loos, Fencing (capital), Refuse	2554.00	Grant from AgentsGiving	yes	1500.00
Marketing related costs (graphic design, printing, materials & distribution) incls capital items	20600.00	Grant from Salisbury City Council	yes	7500.00
Event Manager Cost	8500.00	Grant from Salisbury BID		6000.00
Capital Item Purchase inc Credit Card Machine,	1500.00	Sponsorship from Barclays employees		2000.00
Miscellaneous (insurance,PA system, security, etc	3306.00	Sponsorship from Web/Programme Advertising		3500.00
		Business sponsorship		5000.00
		Volunteer hours 500		1200.00
<b>Total</b>	<b>£71200</b>			<b>£66200</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

2,800 people attended the event in 2014 and we expect over 5,000 in 2015 (weather willing). The entry cost will be 1/2 price (£3) for adults and free for all children and students who are Salisbury residents. Teachers will also get free entry helping ensure that schools benefit also. Additional beneficiaries include local businesses, Salisbury Cathedral, local artists and the wider community as a whole.

**14. How will you monitor this?**

Questionnaires obtained from 250 of general public in 2014 - overwhelmingly positive feedback. Artists and heritage exhibitors' feedback equally as positive. Feedback from businesses who took part in the Trails also reported they noticed those with Festival wristbands coming into their shops. Similar monitoring to be done in 2015.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Any surplus generated from gate receipts on the weekend will be used to build up a larger reserve fund. By starting to work closer with local businesses to generate longer term sponsorship, we hope to be able to make the festival fully self-funding from 2018.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1269	Community Area Grant	Bharatanatayam Dance Project	SALISBURY MALAYALEE ASSOCIATION	£3990.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1269

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bharatanatayam Dance Project

**6. Project summary:**

This project is for sixteen children in our community who has been learning Bharatanatyam. , an Indian classical Dance form. The Dance training is held for 2 hours every saturday. Our aim is to help the children to encourage their interest and talent in dancing. Bharatanatyam is one of the oldest art forms originated from India. The dancer communicates with the audience through his/her facial expressions and hand gestures called mudras, together with movements in line with the rhythm of music. Usually, each performance is based on a story or event, taken from ancient Indian Literature and Hindu religious books like Ramayana etc. Providing dance classes for children helps them to understand the traditional Indian Culture even when they are brought up in a western country. The children undergoing training have already done various performances of Bharatanatyam in many different stages. These performances have enabled to bring in an Indian flavour to the event, and has been greatly appreciated by the audience.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1 2HW

**9. Please tell us which theme(s) your project supports:**

Children &amp; Young People

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

02/2015

**Total Income:**

£351.20

**Total Expenditure:**

£163.65

**Surplus/Deficit for the year:**

£2100.58

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£2100.58

**Why can't you fund this project from your reserves:**

The organisations financial reserve is mainly generated from the monthly membership fees. These are held to meet the expenditure of various programmes ( Easter, BBQ gathering, Onam, Xmass and New Year Celebrations etc) organised by SMA during different part of the year.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£18080.00		
Total required from Area Board		£3990.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Costume	7800.00	parents contributions		14090.00
ornaments	5600.00			
examination , evaluationand	1280.00			

assessment				
training fees	1200.00			
transportation	600.00			
Stationary , materials, paper , files etc	1600.00			
<b>Total</b>	<b>£18080</b>			<b>£14090</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Sixteen children will be directly benefited and we expect more children to join in the future and directly and indirectly whole community will be benefited by this project as can do the performance for the community as and when required.

**14. How will you monitor this?**

The children will be taking quarterly assessment for Bharatanatyam based on the syllabus by ISTD( Imperial Society of Teachers of Dancing ). The assessment will be done by respected members of ISTD and the children will be graded accordingly. This will allow us to measure the success of the project as the children strive to achieve higher targets year on year. Other than the assessments there are several competitions held by Indian Communities all over UK. A significant one is held by UUKMA (Union of uk Malayalee Associations) . Evert year UUKMA holds dance competitions in October and November in regional and national levels. The competition is judged by professional dancers and dance teachers. The awards and achievement from these competitions are another clear indication of the success of project.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Parents will contribute.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1261	Community Area Grant	Salisbury Transition City	Salisbury Transition City	£1220.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1261

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept****5. Project title?**

Salisbury Transition City

**6. Project summary:**

This grant will enable STC to communicate its aims and activities effectively to all residents in the Salisbury area by setting up a branded website with advice, promotion of events and projects and practical tips on contributing to a low carbon Salisbury. Print and design project materials including leaflets, posters, banners explaining how people can get involved. Organise an open launch event in Salisbury encouraging people to get involved, answer

questions, recruit volunteers. Hold stalls in Salisbury markets.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Martins and Cathedral

**8. What is the Post Code of where the project is taking place?**

SP1 1JH

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Economy, enterprise and jobs

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**



Total Project cost		£3440.00		
Total required from Area Board		£1220.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Volunteer time	440.00	volunteers	yes	440.00
Venue hire/Speaker	620.00	Fundraising incl. quiz night, raffle, tombola		1780.00
Website development	700.00			
Local markets	460.00			
Reusable promotional kit incl. posters, banner	1220.00			
<b>Total</b>	<b>£3440</b>			<b>£2220</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

STC was established in September 2014 in response to the economic, social and environmental impacts of climate change and the fossil fuel issue. It has over 50 members. The aim of STC is to build community resilience and reduce the carbon footprint within its area by - Raising awareness of the issues, building a sustainable future through ethical, social, cultural, economic, environmental and community action. Providing the membership, other groups, and individuals with the encouragement and support necessary to make the transition to a low carbon, sustainable future. Promoting, encouraging and supporting the development of education and research concerning areas affected by resource depletion. STC objectives are- Creating and helping to implement an Energy Descent Action Plan for the Salisbury area. Taking and encouraging local action on Peak Oil and Climate Change. Creating and supporting Action Groups aligned with the EDAP. Local priorities - Supporting and working with similar community led initiatives. Engaging with other organisations, including statutory, voluntary and business where appropriate in pursuit of its aims and objectives Identifying and supporting groups and communities in the area who are hard to reach and who may be particularly vulnerable to the effects of climate change.

**14. How will you monitor this?**

The success of our project will be measured by the STC core group using a milestones timetable using the following - number of participants at events and their feedback number of website visits number of leaflets given away reaching project milestones on time and in budget such as completion of website and project materials and number of events delivered.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

A combination of volunteer time and grant applications for specific projects. Some projects will not need grant funding. This is a community based project and the intention is to get communities fully engaged and to work in partnership with local Councils and Salisbury BID

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1268	Community Area Grant	Bemerton St John Primary School Annual Summer Fete	Friends of Bemerton St John Primary School	£300.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1268

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bemerton St John Primary School Annual Summer Fete

**6. Project summary:**

We hold a school fete every summer to raise much needed funds for the school. The money raised directly benefits the pupils. The fete is open to the whole community.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury Fisherton and Bemerton Village

**8. What is the Post Code of where the project is taking place?**

SP2 9NW

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

08/2014

**Total Income:**

£5675.00

**Total Expenditure:**

£5063.33

**Surplus/Deficit for the year:**

£611.67

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£4563.37

**Why can't you fund this project from your reserves:**

Not reserve, money has been promised to the school for coach and shed.

**10b. Project Finance:**

Total Project cost		£300.00		
Total required from Area Board		£300.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New Gazebos	300.00			
<b>Total</b>	<b>£300</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Children from the school and the community; funds generated from selling tickets to use this equipment will be used to fund projects for the school and children. We will use it to attract more people to the fete.

**14. How will you monitor this?**

Equipment will held at the school/village fete and proceeds will be collected by PTA and accounted for separately.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

One-off event.

**16. Is there anything else you think we should know about the project?**

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1275	Community Area Grant	hOURCARS Salisbury Community Car Club Additional Vehicle	hOURCARS	£3000.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1275

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

hOURCARS Salisbury Community Car Club Additional Vehicle

**6. Project summary:**

The project is an expansion of the hOURCARS Car Share Club in Salisbury from the existing one vehicle to two vehicles, with a second car station located in St Paul's ward, and an enhancement of the existing administration and booking system. hOURCARS currently has 15 users, and there is evidence of over-subscription to the single vehicle, which is located in Central Car Park, making it difficult to accommodate additional users. There is pressure on car parking in the new target area, which has good public transport & walking/cycling links, this makes car share an attractive and economical option.

**7. Which Area Board are you applying to?**

Salisbury

**Electoral Division**

Salisbury St Pauls

**8. What is the Post Code of where the project is taking place?**

SP2 7AP

**9. Please tell us which theme(s) your project supports:**

Countryside, environment and nature

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Recycling and green initiatives

Transport and roads

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£4656.50

**Total Expenditure:**

£4643.83

**Surplus/Deficit for the year:**

£12.67

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2000.00

**Why can't you fund this project from your reserves:**

Assets at 31.12.14 were £6.7K (car) & £2.8K (cash in bank). hOURCARS holds refundable deposits for each member household ( £3.5K @ 31.12.14) and had loans from members for the current car (purchased July 2014 to replace previous vehicle) of £4.5K @ 31.12.14. Reserves need to be held in the bank account to cover planned and unplanned costs associated with the car (insurance, tax, repairs, maintenance) and to refund deposits should members leave, and there is a planned programme to repay loans from members over the next 4 years. While the club is sustainable at its current size it needs grant funding to expand significantly.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£14365.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2nd hand low-emission vehicle	11000.00	Carplus/DfT grant	yes	11365.00
Moorcar vehicle insurance & booking/billing package	1540.00			
TRO signs and admin	1000.00			
Promotional material	250.00			
Promotional events	250.00			
Misc costs - vehicle livery, key safe etc	250.00			
Roadside assist 1 year	75.00			
<b>Total</b>	<b>£14365</b>			<b>£11365</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Salisbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit**

**your local community?**

Car share clubs are a 'pay as you go' motoring concept which provide access to a car for those who do not need a car on a daily basis. A shared car - which typically can support 10-15 users - is booked online for as little as an hour at a time and picked up from a near-by car station. hOURCARS has been operating as a community run car share club in Salisbury with a single shared vehicle since 2004. Currently hOURCARS is the only car share club operating in Wiltshire, but in larger cities across the UK, and in Europe, their use is becoming widespread. Members of car share clubs use a motor vehicle significantly less than those who own their own car, and car clubs therefore provide the following benefits: - to the neighbourhood - pressure on car parking spaces is reduced with a reduction in privately owned vehicles. A car share club vehicle may replace the only vehicle in a household, or be a good solution if a second car is needed by the household occasionally - to the environment - less air pollution from car exhausts with reduced car usage, and less hunting for parking spaces if pressure on these is eased. The area of St Pauls ward where it is proposed to site the second vehicle is in close proximity to areas of high air pollution caused by traffic (levels of nitrogen dioxide exceed EU limits on both A36 Wilton Rd and A360 Devizes Rd). Making a low emission car available through a car share club will encourage local households to make greener travel choices, leading to improved air quality and associated health benefits. Expansion of hOURCARS has been proposed as one of the community projects to be taken forward in the Salisbury Community Air Quality Action Plan. - to businesses - Three businesses have been members of hOURCARS in the past, it has proved ideal for start-up enterprises and for those who may need an additional vehicle from time to time - to individuals and households - Car clubs provide their members with convenient access to a vehicle without the hassles and expense of car ownership (such as tax, MOT, fuel, servicing, repairs, depreciation and parking). Members who drive less than 6-8,000 miles per year then a car club could save up to £3,500 a year [Carplus figures] - to healthy lifestyles - Car club members use a car less often and are more likely to make trips by public transport or walking/cycling

**14. How will you monitor this?**

Monitoring of membership numbers, together with monitoring the financial and operational performance of both hOURCARS vehicles on a monthly basis.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The total grant funding applied for (from Carplus and Wiltshire Council) will cover the costs of purchasing a second vehicle and sustain the main operating costs (insurance, booking and billing system) over the course of one year. Marketing and promotional activity, also covered by the grant funding, will aim to increase membership such that the costs of the second vehicle would be funded from membership and usage fees thereafter.

**16. Is there anything else you think we should know about the project?**

Other relevant information: A grant application to Carplus under the Car Club Development Programme in November 2014 was rejected with the following comment: ----start comment-- -- Thank for you for submitting your bid to the Car Club Challenge Fund. The pot was heavily over subscribed with many high quality proposals with the total request for funding reaching over £210,000. After careful consideration by the panel your bid, unfortunately, was not successful. The hOURCARS proposal was seen as a well put together bid, however there were concerns regarding the deliverability of the project. The basis of these concerns was around the match funding and in-kind support. While it was recognised that the proposal included a future bid for match funding from a local grant source - this had not been applied



for and received. This left an area of uncertainty with the bid that could have impacted on its deliverability. ----end comment---- hOURCARS have now been informed that further money has been made available from the Department for Transport and that the grant money requested ( £11,365) will be made available providing concerns raised when the application was rejected in November 2014 were addressed - namely match funding ( £3,000 from Area Board grant) and in-kind support. Note that the in-kind support (assistance with TRO administration and printing of promotional literature) has been confirmed by Heather Blake, Senior Transport Planner at Wiltshire Council. The grant application to Carplus was backed up by supporting statements from councillors for St Paul's Ward (unitary and city), a Public Health specialist from Wiltshire Council's Public Health team and WC's Associate Director for Highways and Transport. Copies of all supporting statements can be made available on request. Further information about hOURCARS is available at [www.hourcars.co.uk](http://www.hourcars.co.uk)

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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